

NATIONAL SUPPLEMENT
Between
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
And
AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES
NATIONAL COUNCIL OF HUD LOCALS 222

SUBJECT: Transfer of function 232 Mortgage Insurance Program for Residential Care Facilities

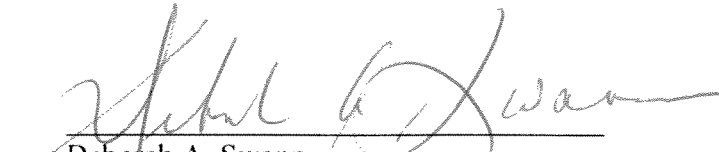
SCOPE: The scope of this supplement encompasses the impact and implementation on bargaining unit employees as it relates to the transfer of function of the 232 Mortgage Insurance Program for Residential Care Facilities from the Deputy Assistant Secretary for Multifamily Housing to the Director Office of Insured Health Care Facilities.

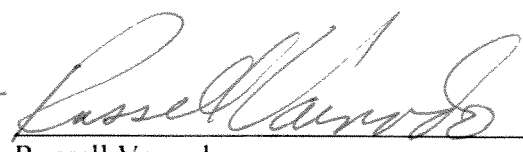
1. **Details to Higher Graded Position:** When qualified employees are detailed to a bargaining unit position of higher grade for a period in excess of thirty (30) consecutive days, the assignment must be made via temporary promotion.
2. **Competitive Placement Procedures:** Details to a position with known promotion potential shall be made under competitive placement procedures in accordance with Section 14.04.
3. **Annual Leave:** Annual leave previously approved shall not be rescinded as a result of this transfer in function.
4. **Reasonable Accommodations:** All reasonable accommodations currently in place shall remain in effect as a result of this transfer in function.
5. **Area of Consideration:** The vacancies resulting from this transfer of function will be simultaneously advertised in accordance with Article 13 of the HUD/AFGE Agreement. Internal rosters (MSH) containing qualified HUD candidates will be submitted to the selecting official first. The external roster (DEU) will be submitted to the Selecting Official seven (7) working days from the MSH roster submission.
6. **Position Descriptions:** Employees affected by this transfer in function who performs new duties outside the scope of their current position description shall receive a new classified position description within 30 days.
7. **Employee Provided Training:** As workload issues relating to the transfer of function are identified, Management shall adjust the workload of the affected employee as appropriate. Training and career development shall be in accordance with Article 12 of the HUD/AFGE Agreement.

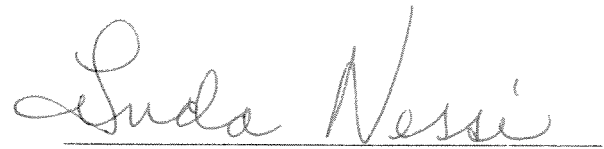
8. Transfer of Records: Employees shall not be responsible for moving any large files or records from one location to another.
9. Telework: There shall be no adverse impact to the Telework agreements of the affected employees as a result of this transfer of function.
10. Performance Appraisals: There shall be no adverse impact on employee's performance appraisals as a result of this transfer of function.
11. Reduction In Force: This transfer of function is not a reduction in force. No employees are going to be forced to leave the agency.
12. Promotions, Upward Mobility: There shall be no adverse impact on any employee's promotions, career ladder promotions or upward mobility as a result of this transfer of function.
13. No Management Directed Reassignments: There shall be no Management directed reassignments as a result of this transfer of function.
14. Flexi-tour: No employee's flexi-tour schedule shall be adjusted or discontinued as a result of this transfer of function.
15. Alternative Work Schedule: No employee's alternative work schedule shall be adjusted or discontinued as a result of this transfer of function.
16. Downgraded: No employee shall be separated or downgraded as a result of this transfer of function.
17. Bargaining Unit: No employee's bargaining unit status shall change as a result of this transfer of function.
18. Outstation: Positions that are location neutral shall be advertised nationwide with no specific geographic location.
19. Outstationed Performance Ratings: An outstationed employee's rating official shall be within the remote supervisory chain in accordance with Supplement 86 and Article 37 of the HUD/AFGE Agreement.
20. Priorities of Assignments: Decisions regarding work assignments and priorities shall be communicated to the employee by the supervisory chain to whom the employee is detailed.
21. WebTA: Employees are responsible for requesting leave in the WebTA system.
22. Local Bargaining: The Local Union shall receive notifications in accordance with Article 5 of the HUD/AFGE Agreement regarding local changes that may occur to bargaining unit employees as a result of this implementation including but not limited to moves.

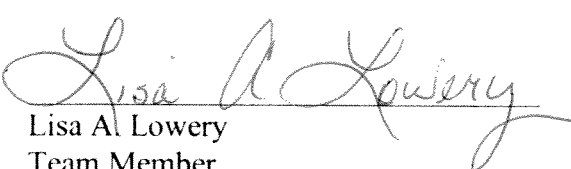
FOR MANAGEMENT

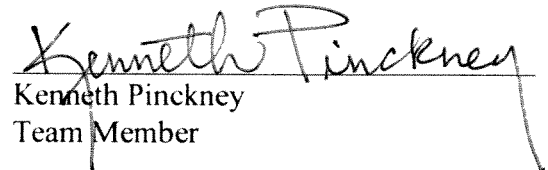
FOR THE UNION

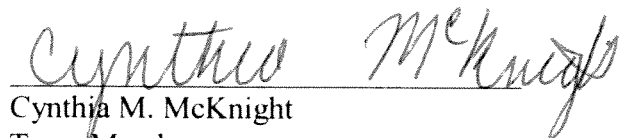

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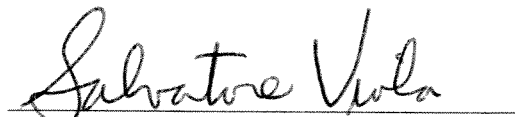

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Date Signed 10.1.08

Date Signed August 26, 2008